



Lebanon City Schools Student Change of Address

To make a change of address, bring the completed Change of Address packet along with Parent/Guardian Driver's License/Photo ID and Proof of Residency to Central Office. (The address on your ID does not have to match the address on your Proof of Residency. Only the name on the ID has to match the name on the Proof of Residency.) ***Proof of Residency can be one of the following items:***

- Apartment Lease
- Rental Contract
- Mortgage Statement
- Settlement Statement
- Deed
- Warranty Deed or Property Tax Statement
- Utility Bill (Water, Gas, Electric or Landline Phone only)

PREVIOUS ADDRESS

House #/PO Box	Street	City	Zip
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NEW ADDRESS

House #/PO Box	Street	City	Zip
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Parent Primary Phone #	Parent Email
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STUDENT INFORMATION

Legal Last Name	Legal First Name	Legal Middle Name	Date of Birth	Grade



Lebanon City School District

160 Miller Road
Lebanon, OH 45036

State of Ohio, Warren County

Affidavit I

I, _____, being duly cautioned, do solemnly swear to affirm the following:

- I am the parent, guardian or legal custodian of _____ and I live at _____, _____, Ohio, _____.
- This has been my place of residence since _____. My address immediately prior to this date was _____.
- I acknowledge and understand that if the above information is not true and correct, that knowingly swearing or affirming the truth thereof constitutes criminal falsification, a violation of Ohio Revised Code Section 2921.13, a first degree misdemeanor, punishable by a maximum fine of \$1000 and/or a maximum term of imprisonment of six months. **Further, if the student is found to not be a legal resident, the district will seek remuneration for each day the student illegally attended school in the district.**

I agree that the Lebanon City Schools, if they deem necessary, have the right to investigate my residency. I agree to allow the release of rental information and also utility customer information to a representative of the Lebanon City Schools.

TRUE FALSE

- | | | | |
|----|--------------------------|--------------------------|---|
| 4. | <input type="checkbox"/> | <input type="checkbox"/> | The above address is where Parent/Guardian and children eat and sleep overnight the majority of the time. |
| 5. | <input type="checkbox"/> | <input type="checkbox"/> | I do not own a house outside the Lebanon School District. |
| 6. | <input type="checkbox"/> | <input type="checkbox"/> | I do not rent/lease a house or apartment outside Lebanon City School District. |
| 7. | <input type="checkbox"/> | <input type="checkbox"/> | I am not provided with living space outside Lebanon City School District by a friend, relative, or government agency. |

If you marked FALSE on any of the above statements, please explain _____

Do parents have a Shared Parenting Plan? _____ Yes _____ No _____ N/A

If so, do children sleep overnight at each parent's residence? _____ Yes _____ No

****MUST BE SIGNED IN THE PRESENCE OF A LEBANON CITY SCHOOL NOTARY****

Signature: _____ **Date:** _____

Sworn to or affirmed and subscribed before me this _____ day of _____,

by _____.

Notary Public

Office Use: Affidavit I – Must be completed if own/rent (Rental/Lease Agreement OR Purchase Contract OR Copy of Deed OR Settlement Statement)



Lebanon City School District

160 Miller Road
Lebanon, OH 45036

****TO BE COMPLETED BY THE PROPERTY OWNER OR RENTER FOR VERIFICATION OF PERSON RESIDING AT YOUR RESIDENCE. ****

Affidavit II

I, _____, being duly cautioned, do solemnly swear or affirm the following:

- I am the owner/renter of the residence at _____
_____, Ohio _____ located in the Lebanon City School District.
- The following individual(s) _____

Name of Parent/Guardian

Name of Student(s)

Is/are living at my above stated residence and have since the _____ day of _____, _____.

- I acknowledge and understand that if the above information is not true and correct, that knowingly swearing or affirming the truth thereof constitutes criminal falsification, a violation of Ohio Revised Code Section 2921.13, a first degree misdemeanor, punishable by maximum fine of \$1,000 and/or maximum term of imprisonment of six months. **Further, by signing this affidavit you are accepting financial responsibility for tuition for the above named student(s) should student(s) be found living outside the Lebanon City School District.**

I agree that the Lebanon City Schools, if they deem necessary, have the right to investigate my residency. I agree to allow the release of rental information and also utility customer information to a representative of the Lebanon City Schools.

****MUST BE SIGNED IN THE PRESENCE OF A LEBANON CITY SCHOOL NOTARY****

Signature: _____ **Date:** _____

Sworn to or affirmed and subscribed before me this _____ day of _____, _____
by _____.

Notary Public